

# PD online courses - order form



Please fill in below form and send it back to us by email (szkolenia@bpp.pl).

If you order a single course or 5, 10, 20 course pack please select courses on the second page of the order form.

If you wish to order courses for more than one course participant please fill in separate forms for each participant.

Course participant	Payer
Name and surname	Payer's full name and address
Phone number	
Email address	NIP (VAT tax number)

I want to order:		
Single PD course up to 2 hours		standard price 100 PLN net
PD online 5 courses pack [any 5 courses up to 2 hours each]		standard price 400 PLN net
PD online 10 courses pack [any 10 courses up to 2 hours each]		standard price 800 PLN net
PD online 20 courses pack [any 20 courses up to 2 hours each]		standard price 1 400 PLN net
Introduction to the digital age - PD online course pack (6) [6 selected by us courses lasting 6 hours in total]		standard price 500 PLN net
Understanding finance - PD online course pack (10) [10 selected by us courses lasting 12,5 hours in total]		standard price 800 PLN net
GDPR - everything you need to know - PD online course pack (3) [3 selected by us courses lasting 4,5 hours in total]		standard price 300 PLN net

## Commercial information consent

I give my consent to receive commercial information sent to the email address given in the form.  
Consent can be recalled at any moment.

yes

no

Date:

Signature:

TERMS AND CONDITIONS (EXTRACT FROM BPP GENERAL TERMS AND CONDITIONS AND PRIVACY POLICY AVAILABLE ON BPP.PL)

- By placing an order you are accepting BPP's offer for the sale of goods and/or services within the meaning of Art. 66 § 1 of the Polish Civil Code dated 23 April 1964 (Polish Journal of Laws (Dz. U.) of 1964, No. 16, item 93, as amended) and you are deemed to have thereby concluded an agreement.
- Pursuant to Art. 27 of Act on the Consumer Rights, dated 30 May 2014 (Polish Journal of Laws (Dz. U.) of 2014, No. 827), a consumer who entered into a contract away from the seller's business premises, may withdraw from such contract without giving reasons for such withdrawal, by submitting an appropriate form in writing (available on bpp.pl) within 14 days from the date on which the relevant products were delivered and, if the contract is for the sale of services, from the contract conclusion date. No right of withdrawal exists if the provision of the service was commenced, with the consumer's consent, before the lapse of the above timeframe.
- The participation in a course must be preceded by the payment of the price of the service.
- If a resignation is made after the lapse of 14 days from the conclusion date of the agreement, the payment is not refundable.
- BPP reserves the right to cancel or change the time and date of a course.
- The courses and study materials sold by BPP are additionally governed by: the course offer (Online Professional Development), BPP's General Rules and Privacy Policy and other rules and regulations available on bpp.pl.

I confirm that I have read all conditions and I fully accept them.

## Customer:

Date:

Signature:

# Full list of PD online courses.



A Leader's Guide to Mastering Influence	General Data Protection Regulation - Data Security	Strategic Performance Measures				
Accounting and Financial Analysis - Introduction	General Data Protection Regulation - Direct Marketing	Strategy in Action				
Accounting for Transactions	General Data Protection Regulation - The Essentials	Stress Management - Introduction				
Activity Based Costing Made Easy	Handling Difficult Conversations	Successful Joint Ventures				
Adding Value from Finance	Hedge Funds	Sustainability Performance Measures				
An Introduction to IFRS	IAS 1 - Presentation	Tangible Non-Current Assets				
An Introduction to Investment Banking	IAS 12 - Income Taxes	Technology Revolution and the Impact on Finance				
An Introduction to Project Management	IAS 19 - Employee Benefits	The 21st Century Workplace - Managing Social Media				
An Introduction to the City and Financial Markets	IAS 38 - Intangible Assets	Use				
An Introduction to the Taxation of Doctors and Dentists	IAS 7 - Statement of Cash Flows	The Accountant as Strategic Influencer and Adviser -				
An Introduction to the UK Corporate Governance Code	IAS 8 - Accounting Policies, Changes in Accounting	Becoming a Business Partner				
for Listed Companies	Estimates and Errors	The Accountant as Strategic Influencer and Adviser -				
An Introduction to UK Financial Regulation	IFRS - Share Based Payments	The Role of Business Partner				
An Introduction to Venture Capital and Private Equity	IFRS 1 - First Time Adoption of IFRS	The Accounting Input into the Strategic Plan				
Analysing Strategic Success	IFRS 15: Revenue for Contracts with Customers	The Biggest Mistakes an Accountant can Make				
Artificial Intelligence	IFRS 16 - Leases	The Bribery Act 2010				
Assertiveness	IFRS 17 - Insurance Contract Accounting	The Effective Use of Social Media				
Balanced Scorecard	IFRS 8 - Operating Segments	The Manager's Guide to Employment Law - Effective				
Big Data	IFRS 9 - Financial Instruments Part 1	Performance Management				
Big Data and Cloud Computing	IFRS 9 - Financial Instruments Part 2	The Manager's Guide to Employment Law - Equal				
Bitcoin & Blockchain Technologies	IFRS Group Accounting and Business Combinations	Opportunities				
Boost your Emotional Intelligence, Boost your Career	IFRS vs US GAAP	The Manager's Guide to Employment Law -				
Brand Valuation	Implementing Strategy	- Recruitment				
Budget vs Actual	Influential Business Report and Persuasive Proposal	The Manager's Guide to Employment Law - Statutory				
Budgeting for Beginners	Writing	Rights				
Budgeting in Context	Integrated Reporting	The Manager's Guide to Employment Law - Using				
Building Better Business Cases	Internal Audit	Agency Workers				
Building Powerful Value Propositions	Introduction to Accounts	The Successful Manager				
Business Growth and the Finance Role	Introduction to Business Plans	Theory of Budgeting				
Change Management for Leaders and Professionals	Introduction to Company Accounts	Time Management for Professionals				
Commercial Nouns and Adding Value as a Finance	Introduction to Company Secretary	Transfer Pricing - An Introduction				
Professional	Introduction to Financial Statements	Unauthorised Deductions from Wages				
Commercial Skills for Finance Professionals	Introduction to Investment Banking - Mergers and	Understanding Contracts - Part 1				
Communication Skills - An Introduction	Acquisitions	Understanding Contracts - Part 2				
Constructive SWOT Analysis	Introduction to Treasury	Understanding Costs				
Consumer Law - Distance Selling, Doorstep Selling	Investment Appraisal - Using Sensitivity to Assess Risk	Understanding Profits and Investor Ratios				
and Enhanced Consumer Rights	Investment Appraisal Basics	US GAAP Introduction				
Corporation Tax - What an Accountant needs to	Leadership and Management Skills	VAT Basics				
know: Capital Allowances	Lean Finance	Whistleblowing - An Introduction				
Corporation Tax - What an Accountant needs to	Lean Manufacturing	Winning Business Cases				
know: Computation of Profits	Lean Six Sigma	Workforce Restructures				
Corporation Tax - What an Accountant needs to	Liquidated Damages - The New Rules	Working Capital - The Strategic View				
know: Loss Relief, Capital Gains and Groups	Machine Learning & The Future of Business	Working Capital Management				
Corporation Tax - What an Accountant needs to	Management Accounting Update: Adding Value	Working Time Regulations - A Manager's Guide				
know: The Basics	Beyond the Numbers					
Cost and Return - Professional Ethics in Business	Managers Guide to Redundancy					
Cybersecurity - Introduction	Managing Business Performance Improvement and					
Dealing with Change	Turnaround					
Dealing with Conduct Issues in the Workplace: A	Managing Difficult Members of Staff					
Manager's Guide	Managing External Risks and Liabilities - Accounting					
Dealing with Employment Tribunal Claims: A	for Natural Capital					
Manager's Guide	Managing Intangibles					
Dealing with Stress in the Workplace: A Manager's	Market Abuse and Insider Dealing					
Guide	Money Laundering and Proceeds of Crime for					
Delegation for Success	Solicitors					
Directors' Duties under the CA 2006	Money Laundering and the Proceeds of Crime for					
Domain Names and Intellectual Property - Avoiding	Finance Professionals					
the Pitfalls	Negotiation Mastery					
Effective Business Writing Skills	New Age Budgeting					
Employment Status	Online Defamation Update					
Enforceable Online Contracts	Operational Cost Reduction and Procurement					
Enterprise Risk Management	Operational Excellence in Cost Reduction					
Equality and Diversity in Law Firms	Operational Risk and Compliance					
Equity Derivatives	Organisational Risk Management					
Evaluating Business Plans	Performance Metrics - Measure What Matters					
Excel Dashboards - Introduction	Practical Accounts Payable					
Feedback that Works	Practical Accounts Receivable					
Finance Business Partnering in the Digital Age	Practical Inventory					
Financial Modelling Introduction 1: Golden Rules	Presentation Skills					
Financial Modelling Introduction 2: Absolute Cell	Presenting Financial Information with Impact					
Referencing and Formatting Tips	Pricing - The Urban Legends					
Financial Modelling Introduction 3: Logical Statements	Pricing Strategies and Tactics					
and Lookups	Private Company Acquisitions					
Forecasting & Budgeting Techniques with Excel	Process Excellence					
Forecasting in Uncertainty	Producing and Presenting Financial Information with					
Formation of a Contract of Employment	Impact					
FRS 101 - The Reduced Disclosure Framework	Producing Financial Information with Impact					
FRS 102 - Business Combinations	Profit vs Cash - Understanding the Differences					
FRS 102 - Financial Instruments	Project and Stakeholder Management					
FRS 102 - Goodwill and Intangibles	Raising Business Finance					
FRS 102 - Introduction and Presentation of Financial	Risk Management - Intermediate					
Statements	Senior Management Responsibilities					
FRS 102 - Practical Challenges and Emerging Issues	Shared Service Provision					
FRS 102 - Property, Plant and Equipment and	Shareholder Value					
Investment Property	Smarter Thinking, Smarter Working					
FRS 102 vs US GAAP	Social Media - Risks and Opportunities					
FRS 105 - Reporting for Micro Entities	Speed Reading in 10 Easy Steps					