

# Online Professional Development.

A comprehensive library of pre-recorded online content, experienced tutors, effective study methodology - all you need to develop both yourself and your business.





# Partner. Not just a training provider.

Our heritage, influence and reliability have enabled us to shape the educational landscape, both with and on behalf of our clients, for over 45 years.

Our experience in specialised professional education makes us a trusted partner of organisations around the world. Including KPMG, HSBC, Santander and Deloitte, to name a few.

Our courses are designed in conjunction with employers, by industry experts, in partnership with institutes and professional bodies.

We're always moving forward. Constantly developing.

Providing relevant and timely solutions to real-world business issues, in an ever-changing business world.



**Over 45 years of experience in UK.**



**Over 20 years of experience in Poland.**



**Modern online learning environment.**



**Experienced, professional tutors.**

We work in partnership. Bringing best practice and internationally recognised, career-relevant education.

We're flexible in how we train and how we develop products.

We're not just a provider. We're a partner.

Portable. Scalable.

Unique to your business and its culture.

# About Professional Development courses.



Online Professional Development is a library of pre-recorded online content. Courses last up to two hours each.

As pioneers of new learning delivery methods, we have a well-established online learning platform, for professionals seeking further training and development throughout their career, and for businesses looking to develop their employees.

Using a wide range of engagement tools in our online learning environment ensures that employees maintain a competitive edge.

Our pre-recorded sessions are available on demand, and they are designed to fit around fast-paced business requirements and schedules. Plus, they can be re-watched to refresh knowledge when needed.

We offer a range of courses in a wide variety of subjects, all delivered by expert speakers providing comprehensive coverage of each topic.

They offer a consistent training approach for the whole team, across multiple locations, wherever in the world your business is based. Enabling your employees to complete their professional development or training, when and where it's convenient.

PD online courses are also perfect for professional development required by many professional bodies, such as ACCA. Each hour of our PD online courses is counted as 1 CPD point.

All courses are delivered in English.



# PD online course contents.

## Business skills

Law and Regulations  
Strategic Management  
Regulation and Compliance  
Employment Management

## Leadership skills

Leadership and Personal Development  
- Management

## People skills

Leadership and Personal Development  
Management  
Business and Finance - Personal  
Development

## Technical skills

Accounting and Auditing  
Business and Finance  
Derivatives and Trading  
Financial Reporting  
General Introductory Courses  
Investment Management  
Financial Analysis  
Regulation and Compliance  
Taxation  
Treasury and Risk

## Understanding Finance

See the  
full list of available  
topics.

# Special course packs.

## Special course pack:

### „Introduction to the digital age“

Artificial Intelligence; Bitcoin and Blockchain Technologies; Cybersecurity - Introduction; Big Data and Cloud Computing; Dealing with change; Machine Learning & The Future Of Business

## Special course pack:

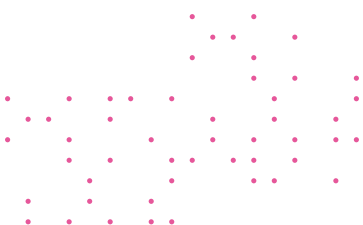
### „GDPR course pack - Everything you need to know“

General data protection regulations (GDPR):  
The essentials; Direct marketing; Data security

## Special course pack:

### „Finance partnering“

A leader's guide to mastering influence; Adding value from finance; Commercial skills for finance professionals; Implementing strategy; Negotiation mastery; Producing and presenting financial information with impact; Smarter thinking, smarter working; Strategic performance measures; The accountant as strategic influencer & adviser - the role of business partner; The Accounting input to the Strategic Plan



# Pricelist & orders.



PD online courses are offered separately, in personalised course packs (5, 10 or 20 courses in a pack) and special course packs.

You want to improve your technical skills in finance?

Choose courses from Understanding Finance or Technical Skills sections.

In addition, you would like to work on your assertiveness or negotiation skills?

Add a few People Skills courses to your order.

Are you responsible for creating a new team of team leaders or managers?

Create tailored pack just for them, choosing different courses from Leadership, People & Business Skills sections.

**It is you, who decide which courses you want to have access to, so just go through our list and start choosing something for yourself or your team.**


Our prices remain unchanged since June 2020.		Standard price
<b>One course up to 2 hours</b>		100 PLN net
<b>5 course pack</b> [any 5 courses - up to 2 hours each]		400 PLN net
<b>10 course pack</b> [any 10 courses - up to 2 hours each]		800 PLN net
<b>20 course pack</b> [any 20 courses - up to 2 hours each]		1 400 PLN net
<b>Special course pack „Introduction to the digital age”</b> [6 courses lasting 6,5 hours in total]		500 PLN net
<b>Special course pack „Finance partnering”</b> [10 courses lasting 12,5 hours in total]		800 PLN net
<b>Special course pack</b> <b>„GDPR course pack - Everything you need to know”</b> [3 courses lasting 4,5 hours in total]		300 PLN net


See the  
full list of  
available  
topics.

Order  
courses.

Do you want to know more on  
how we can help drive your  
business forward?

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